

HEIDI FLANAGAN

Brooklyn, NY 11215 • 347-731-5096 • heidisflanagan@gmail.com

Dedicated Teacher eager to contribute 10+ years of professional experience in education industries toward maximizing student development in a challenging school district

PROFILE OF QUALIFICATIONS

- Successful track record in developing proper instructional techniques to aid in the development of students
- Strategically prioritize, coordinate, and manage multiple classroom activities to maximize daily workflow and achieve critical student performance goals
- Dynamic communication and interpersonal relation skills with a continual commitment in cultivating a positive classroom environment conducive to student learning
- Strong ability to motivate and lead large groups of students to achieve academic objectives
- Highly adaptable individual with experience teaching students with diverse needs at a variety of ages

EDUCATION

Master's in Education (Birth to 2nd Grade); Pace University 2021 Summa Cum Laude
Bachelor of Arts in Psychology, Magna Cum Laude LIU Brooklyn; 2019
Associate's Degree in Dance Education (K-12), Merit Scholarship Recipient, University of the Arts
Fingerprinted with Department of Education NYC & DOI Registered
CPR Certified – COVID immunizations
NYS Certified Teacher – Early Childhood B-2
NYS Special Education Certified

KEY AREAS OF EXPERTISE

- Lesson Plan Dev.
- Safety Compliance
- G Suite/QuickBooks
- Performance Evaluations
- Parent Correspondence
- Student Development

CAREER TRACK

SEIT – OCSERVICES

2022-2024

- **WORKING ONE TO ONE WITH CHILDREN IN 3K AND PREK**
- **CREATING DIFFERENTIATED LEARNING STRATEGIES FOR CHILDREN WHO HAVE IEPs**
- **COORDINATING AND MONITORING A BEHAVIORAL MANAGEMENT PLAN FOR EACH STUDENT**
- **CONSULTING WITH TEACHERS AND DIRECTORS TO ADJUST THE LEARNING ENVIRONMENT**

LEAD TEACHER, 3K BROOKLYN TREEHOUSE

2019-2022

- Provided clear and effective classroom / student management and instruction
- Established district learning goals and objectives using relevant statewide curriculums and models
- Cultivated a positive classroom environment that balances high expectations with support and nurturing

SUBSTITUTE TEACHER, BRIGHT HORIZONS

2014 – 2019

- Provided clear and effective classroom / student management and instruction
- Established district learning goals and objectives using relevant statewide curriculums and models
- Cultivated a positive classroom environment that balances high expectations with support and nurturing

HEAD TEACHER, BROOKLYN KIDS

2010 – 2014

- Skillfully developed and implemented engaging lesson plans to facilitate the development of student reading, writing, math, science, cooking, dance, theater, and art skills within the 3's and 4's program
- Maintained in constant communication with parents, specialist, and administration to discuss student progress, performance, or behavioral concerns
- Consistently ensured students complied with safety protocols conducive to the social and emotional growth of children within the classroom
- Upheld a clean and sanitary environment to promote student learning and safety
- Generated in-depth progress reports that evaluated student behavior, development, and health
- Analyzed the diverse and cultural needs of each student within the classroom; made adjustments to lesson plans or classroom materials when necessary

AFTER SCHOOL DANCE TEACHER, PS 10: TRINITY SCHOOL NYC / MS 51: BALLET FOR ALL

2009 – 2018

CLASSES: BALLET, JAZZ, TAP, CREATIVE MOVEMENT, LYRICAL, THEATER DANCE

CREATING PROGRAMING FOR SPECIAL NEEDS STUDENTS

OWNER / TEACHER, BROOKLYNCENTERSTAGE DANCE STUDIO

2016-2024

ADMINISTRATION DUTIES INCLUDE SOCIAL MEDIA, DANCE STUDIO PRO SOFTWARE, MANAGING AND HIRING TEACHERS, CREATING SCHEDULE, QUICK BOOKS, GSUITE APPLICATIONS

TEACHING DUTIES: BALLET, TAP, JAZZ, CREATIVE MOVEMENT, LYRICAL, THEATER DANCE. SUBBING FOR ALL CLASSES WHEN TEACHERS ARE OUT, TEACHING CLASSROOM MANAGEMENT SKILLS TO NEW TEACHERS.

COMMUNITY SERVICE

Classroom & Library Aide Volunteer, K280 (UPK Only) School
Camp Friendship Community Food Pantry Brooklyn, NY
Ballet For All –Dance for Special Need children- teacher and one to one student aid